

Melchbourne and Yelden Parish Council

Chairman: Simon Paynter

Clerk: David Brough

MINUTES

Minutes of the Parish Council Meeting held 17th May 2023 at 8pm in Melchbourne Village Hall

Present: Cllrs Simon Paynter (Chairman), Jason Gordon, Frank Morgan, Paul Alexander, Craig Young.

In attendance: David Brough (Clerk).

1 **Election of Chairman**

Resolved to elect Cllr Simon Paynter as Chairman for the coming year. Proposed/Seconded: Cllrs Gordon/Morgan.

2 **Election of Vice Chairman**

Resolved to elect Cllr Peter Wilkinson as Vice Chairman for the coming year. Proposed/Seconded: Cllrs Paynter/Morgan.

3 **Apologies accepted:** Cllr Peter Wilkinson (Away). **Apologies provided:** Cllr Sarah Croft (Away).

4 **Declarations of interest in items on the agenda:** None.

5 **Requests to grant dispensations for declared interests:** None.

6 **Cooption**

To consider coopting to fill any of the remaining councillor positions following the uncontested election. One place filled and three vacancies in Yelden Ward – three places filled and one vacancy in Melchbourne.

Resolved to coopt the following to the council: Sarah Croft, Craig Young, Paul Alexander (All Proposed/Seconded by Cllrs Paynter/Gordon),

7 **Public Open Session:** There were no members of the public present.

8 **Approval of the minutes of the parish council meeting** held on 15th March 2023.

Resolved to approve the minutes as an accurate record of the meeting.

9 **Clerk's report on the Action List**

- New noticeboard was kindly installed by Cllr Alexander in the Yelden bus shelter.

10 **Honeycomb grant application to Chelveston Community Benefit Fund**

To consider the request from Stodden Joint PCC for the parish council to provide a letter of support for their grant application for £770 from Chelveston Wind Farm Community Benefit Fund to resurrect the physical production of the Honeycomb magazine.

Resolved to support this grant application and provide the requested letter. **Resolved** to provide £100 of grant funding from the parish council to the Stodden Joint PCC for the Honeycomb magazine.

11 **Insurance**

To approve the annual insurance premium.

Resolved to approve the premium of £341, although some reduction is expected from a potential modification to the quote.

12 **Finance**

- **Resolved** to approve the following payments:

Date	Category	Payee	Description	Receipts	Payments Gross
06 April 2023	CBF Grant: Coronation	CBF	Chelveston CBF Coronation Grant	200.00	
13 April 2023	Precept Income	BBC	Precept Part 1	4,055.50	
17 April 2023	Streetlights: Elect	NPower	NPower Streetlight		20.12
Not yet paid	Issue of CBF Coronation Grant	Melchbourne VH	Issue of CBF Coronation Grant		100.00
Not yet paid	Issue of CBF Coronation Grant	Yelden VH	Issue of CBF Coronation Grant		100.00
Not yet paid	Staff Costs	Multiple	Salary & PAYE for April & May		876.53

- *Annual accounts (2022/23): To receive the internal audit report and approve the end-of-year accounts and the Annual Governance & Accountability Return (AGAR) form.*

The Clerk had previously circulated the end-of-year accounts and explained the process to councillors. It was **resolved** to approve the accounts and the governance return for 2022/23 and send them to the external auditor.

13 Crime report

Offence	Recorded Date	Address 2	Beat
ASSAULT WITH INJURY	30/03/2023	Yelden	Melchbourne and Yelden (725)

Noted with no recorded actions.

14 Planning:

New applications received since the last meeting

None

Monitoring of applications and enforcement

- Updates on planning applications where the parish council has objected:
None.
- The following is a long-standing item of enforcement:
Reference: 14/00392/UNAUTU. Location: Hill Farm, Melchbourne Road, Riseley.
Details: Investigation regarding the right to live on the land.
Update from BBC: Planning application (22/01571/MAF) was refused by BBC Planning in November 2022. BBC Planning Enforcement will allow a grace period of 6 months for an appeal before considering the next steps. **Action:** Clerk to chase Planning Enforcement to take action now that the 6 months has passed.

15 Councillors' Reports and Updates:

- Ward Councillor – Cllr Martin Towler
Not present due to a borough council meeting.
- Chelveston Wind Farm Community Benefit Fund Trust
To elect the two Windfarm Trustees representing Melchbourne and Yelden.
Resolved to elect Cllrs Craig Young and Jason Gordon for the new term for Windfarm Trustees.
- Highways, drains and streetlights
No items raised.
- Report on Speeding (VAS) – Cllr Morgan
No items raised.
- Report on River Til/Yelden Flood group – Cllr Alexander
Cllr Alexander raised the issue of blocked gullies and will provide the locations to the Clerk to raise with the borough council

16 Business for future agendas – no decisions can be taken

No items raised for future agendas.

17 Date of the next meeting: Wednesday, 19th July 2023 at 8pm – Yelden Village Hall.